

OPTION 1 PLEAD NO CONTEST OR GUILTY & PAY IN FULL

(not applicable to juveniles)

APPEAR BY MAIL – Submit your payment & plea by mail.

OR

Plea online at <https://www.municipalonlinepayments.com/banderatx> and pay online.

PLEA OPTIONS: Choose one and sign your name

(____) I enter a plea of **No Contest and** waive my right to a jury trial. *This selection means that you do not contest the State's charge(s) against you but are not admitting guilt and agree to pay the fine/costs assessed by the Judge.*

Your Signature

(____) I enter a plea of **Guilty and** waive my right to jury trial. *This selection means that you do not contest the State's charge(s) against you and admit guilt and agree to pay the fine/costs assessed by the Judge.*

Your Signature

CITATION NUMBER _____

NAME: _____

MAILING ADDRESS: _____

CITY, STATE, ZIP: _____

*Mail to: City of Bandera Municipal Court
P.O. Box 2279
Bandera, Texas 78003*

OPTION 2 PLEAD NOT GUILTY & REQUEST A PRE-TRIAL

To contest a citation and plead NOT guilty, you must request a Pre-Trial Hearing in person, or by mail, on or before your appearance date. You may retain an attorney, who should then submit a letter of representation to the Court by your appearance date. Court hearings cannot be scheduled by phone. Check the Plea box, sign your name and mail or bring to the Court.

(____) I enter a plea of **NOT guilty** and request a trial.

This selection means that you intend to contest the charge(s) against you. Your case will be rescheduled for a Pre-trial and you will be mailed notice of when to appear for the pre-trial conference.

Your Signature

CITATION NUMBER _____

NAME: _____

MAILING ADDRESS: _____

CITY, STATE, ZIP: _____

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Bandera, Texas 78003*

**OPTION
3**

REQUEST A DRIVING COURSE

Take a course, pay a reduced fee to Court, receive a dismissal

A request for this option must be made by your appearance date. Driving Course will not be granted after the response date. You Must Meet ALL Eligibility Requirements:

- You are at least 17 years of age.
- You do not possess a Commercial Driver’s License.
- You have current liability insurance & a valid Texas Driver’s License.
- You are not charged with speeding more than 24 miles per hour over the speed limit and the violation did not occur in a construction zone.
- You have not taken a Driving Course within the last 12 months.
- Before taking the driving course, you must be approved by the Judge first.

The following items must be submitted to the court on or before the appearance date shown on the citation to be eligible to take the course:

1. Submit the NOTARIZED affidavit below.
2. Court Costs of \$109.00, or \$134.00 (for school zone violations).
3. Copy of your Texas driver’s license and current proof of insurance, listing you as a covered driver.

A- SAFETY DRIVING COURSE REQUEST: Citation number _____

I wish to enter a plea of Guilty No Contest

I waive my right to a jury trial and request a 90-day deferment to complete a Driving Safety Course. I understand that this plea can result in a guilty, but this judgment will not be entered, and no conviction will appear on my record upon submitting the following:

1) Proof of completion of the course and 2) a certified copy of my driving record as maintained by the Texas Dept. of Public Safety (3A version) <https://www.dps.texas.gov/DriverLicense/driverrecords.htm> I further understand that I am eligible to request a Driving Safety Course for only one violation at a time. My failure to comply with the terms of this request will result in assessment of a fine and possible conviction on my driving record.

Your Signature: _____

Address: _____

Daytime Telephone _____ City, State, Zip Code _____

B-DRIVING SAFETY COURSE AFFIDAVIT (must be notarized)

“Before me, the undersigned authority, personally appeared the above-named Defendant, known to me to be the person whose name is subscribed hereto, who after being duly sworn upon his/her oath sated that the following statements are true:

My name is (print name) _____

And I stand charged with the offense of _____

I am requesting the Court to defer proceedings in this case for a period of 90 days to allow me to complete a Driving Safety Course. I have not requested and taken the Course for a traffic offense 12 months prior to the date of this offense. I am not in the process of taking a course for any other traffic Citation, and I do not possess a Commercial Driver’s License of any kind.”

Your Signature: _____

SWORN TO AND SUBSCRIBED before me, the undersigned authority, on this the _____ day of _____, 20____.

(seal)

Notary Signature:

OPTION

4

REQUEST DEFERRED DISPOSITION

A 90-day probationary period & pay full fine + \$30 dismissal fee

You are eligible for DEFERRED DISPOSITION if:

- You have a current liability insurance & are listed on the policy as a driver.
- You have a valid Driver's License.
- You are at least 17 years of Age.
- You do not have a CDL license currently or at the time of offense.
- You have not received any citation for a moving violation during the past 6 months within the State of Texas.
- You are not currently participating in a Deferred Disposition in any court.
- You are not charged with speeding in excess of 24 mph over the limit, nor in a construction zone.

TO REQUEST IN PERSON: Bring your driver's license, proof of insurance (for policy listing you as a driver), and payment to the Court service window during business hours.

TO REQUEST BY MAIL: If eligible, you may request this option by providing the following three (3) items to the Municipal Court by mail.

1. The completed request Form below.
2. Payment: Fines (fees) for each violation listed on the inside of this brochure **plus a \$30.00 deferral fee** or you may call the Court for current amounts due at 1-830-796-3456.
3. A copy of your current insurance policy which list you as a driver.

MAIL REQUEST FORM – Deferred Disposition

I wish to enter a plea of Guilty No Contest on Citation _____

I waive my right to a jury trial and request a 90-day deferment to complete the grounds of probation set by the Court. I understand that this plea enters a guilty judgment, and this judgment will be removed upon completion of the probation requirements.

I further understand that I am eligible to request Deferred Disposition for only one violation at a time. My failure to comply with the terms of this request will result in an assessment of an additional fine and possible conviction on my record.

Signature: _____

Mailing Address: _____

Daytime Telephone City/State/Zip

PERSONAL STATEMENT:

Now comes the defendant in the above styled and numbered case and request that he/she be granted Deferred Disposition in support of the Defendant's application would show the court the follow:

"My name is _____ and

I stand charged with the offense of _____

I understand that, if I was **24 years of age or younger** at the time of the violation, I'm also required to complete an approved Driving Safety Course within my deferment period and submit proof of such course to the Court.

I am requesting the Court to grant me deferred disposition for a period of 90 days. I have not been cited for a moving violation in the past 6 months in the State of Texas.

I am not currently on probation within the State of Texas for any violation, and I do not possess a Commercial Driver's License of any Kind."

Signature _____

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Bandera, Texas 78003*