

Incentive Applications
for the
Bandera, Texas
Economic Development Corporation

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Bandera Economic Development Corporation Incentive Agreement

1. This agreement is entered into between the Bandera Economic Development Corporation (BEDC) and _____ (name of business, herein after referred to as "named business")
2. In return for financial assistance from the BEDC in the amount agreed upon, which is in the total amount of _____ and for the incentive type agreed upon _____, the named business agrees to carry out a scope of work that consists of the activities that have received approval by the BEDC Board of Directors.
3. All work performed must be carried out in accordance with applicable state or local laws and codes. If not required by state or local laws or codes to be performed by a licensed professional, work may be carried out by the business' owner or agent.
4. Eligible expenses will include all normal and necessary direct expenses typically associated with the work for which the incentive has been approved, including labor, materials, supplies and permit fees.
5. All work must be completed within one year of the execution of this agreement unless otherwise agreed upon by the BEDC and the named business. All financial assistance from the BEDC shall be made in the form of one payment, either on completion of the project when all invoices have been validated, or at the commencement of the project as approved by the BEDC Board of Directors.
6. The BEDC will not reimburse the named business for any of the agreed amount of the project does not begin within six (6) months from the date of this agreement, unless the Board of Directors has granted an exemption. Failure to comply with federal, state and/or local laws as applicable to the project, and/or failure to perform the work or project in accordance with the agreed upon terms is cause for the BEDC to terminate the agreement without payment, or to seek reimbursement through legal action.

(signature, BEDC President)

(signature, named business owner)

(printed name)

(printed name)

Date: _____

Date: _____

Sign Grant

As part of the suite of incentives offered by the Bandera EDC, the EDC Board of Directors recognizes the importance of professional, adequate signage to businesses within our community. Signage serves to identify location, services, historic status and other communication to the public.

Per Local Government Code Chapter 505, Sec. 505.158. PROJECTS RELATED TO BUSINESS DEVELOPMENT IN CERTAIN SMALL MUNICIPALITIES, the Bandera EDC, as a Type B corporation authorized to be created by a municipality with a population of 20,000 or less, can fund projects found by the board of directors to promote new or expanded business development.

The EDC will reimburse the cost of the materials, installation and permit fees of commercial signage up to 50% of the total signage costs and in an amount not to exceed \$500. All applications will be considered on a first-come, first-served basis, and must be submitted a minimum of 7 business days prior to the regular Bandera EDC meeting during which the applicant would like to be considered.

All signage included in the Sign Grant application must comply with the codes and ordinances of the City of Bandera and be located within the Bandera City Limits. Sign permits must be issued prior to submission of an application for a Sign Grant, and applicants must provide proof of compliance as well as total receipts as part of the application process. The BEDC will consider all applications on a case-by-case basis. Attendance at the meeting during which your application is considered is recommended.

Signs that do not qualify for the Sign Grant include:

- Residential Signage
- Vinyl or other window applications
- Billboards
- Signage not on the property of the business for which the sign is intended
- Address numbers
- Sexually-oriented businesses
- Warning, trespassing, towing or private property signage
- Directional signs

For questions regarding the application or application process, please contact:

Art Crawford
President, Bandera Economic Development Corporation
(830) 456-4083
banderaedc@gmail.com

Bandera Economic Development Corporation Sign Grant Application

Please submit application materials in hard copy to City Hall, 511 Main Street, Bandera, Texas 78003,
or via email to banderaedc@gmail.com.

Business Name: _____ Year Founded: _____

Business Address: _____

Business Mailing Address (if different): _____

Business Contact Name: _____ Title: _____

Contact Phone: _____ Contact Email: _____

What type of business is it? _____

What services or goods are offered? _____

Is the business owner also the owner of the building for which the sign grant is requested? _____

Does the business remit sales taxes to the Texas State Comptroller? _____

Does the majority share of the business revenue come from local residents or visitors? _____

Is the sign for a new location for the business? _____ Is the sign to replace an existing sign? _____

Has a permit for the sign been issued by the City of Bandera? _____

What is the total cost of the sign? _____

What is the amount of grant funding requested from the BEDC? _____

I hereby certify that the information provided in this application and attachments is true, correct and complete to the best of my knowledge. Omissions or submission of incorrect information will render this application invalid.

Applicant's Signature

Date

Required Attachments:

1. Please attach a photo of the face of the building showing where the sign will be attached, or where the sign will be located.
2. Please attach a drawing or image showing the design of the sign and its materials.
3. Please attach a professional cost estimate or quote for the price of the sign, including materials and installation.

OR

Please include receipts for materials or other evidence of cost.

Façade Improvement Grant

The Bandera EDC recognizes the importance of supporting the ability of a business to have an attractive, accessible and professional frontage that positively communicates to residents and visitors its place in the fabric of the community. To assist building and business owners with improvements that will positively impact the image of Bandera and conform to the City's Comprehensive Plan, the Bandera EDC offers, as part of its suite of incentives, a Façade Improvement Grant. This grant covers repairs, improvements to or additions to the primary façade exterior of an existing building within the Bandera City Limits, as well as permit fees.

Per Local Government Code Chapter 505, Sec. 505.158. PROJECTS RELATED TO BUSINESS DEVELOPMENT IN CERTAIN SMALL MUNICIPALITIES, the Bandera EDC, as a Type B corporation authorized to be created by a municipality with a population of 20,000 or less, can fund projects found by the board of directors to promote new or expanded business development.

To qualify for a Façade Improvement Grant, the project must:

- Meet all of the applicable codes and ordinances of the City of Bandera
- Receive a permit for any work as required
- Be located within the City Limits of Bandera
- Be used for commercial business purposes
- Be current on all taxes

The EDC Board of Directors will evaluate applications based on the following criteria:

- Future contribution of the property to the property tax revenue of the City of Bandera
- Future contribution of the business to the sales tax revenue of the City of Bandera
- Location of the building and frontage street of the business
- The nature of the improvements to the building
- Consistency with the City of Bandera Comprehensive Plan
- The age and condition of the building for which the grant is sought

The Bandera EDC will reimburse project costs up to \$10,000. There is no matching requirement for this grant. All applications will be considered on a first-come, first-served basis and according to available funds, and must be submitted a minimum of 7 business days prior to the regular Bandera EDC meeting during which the applicant would like to be considered. Applicants will be required to provide proof of compliance with city regulations as well as proof of project costs. Applications will be considered on a case-by-case basis, and the Bandera EDC makes final determination on all applications.

For questions regarding the application or application process, please contact:

Art Crawford
President, Bandera Economic Development Corporation
(830) 456-4083
banderaedc@gmail.com

**Bandera Economic Development Corporation
Façade Improvement Grant Application**

Please submit application materials in hard copy to City Hall, 511 Main Street, Bandera, Texas 78003,
or via email to banderaedc@gmail.com.

Business Name: _____ Year Founded: _____

Business Address: _____

Business Mailing Address (if different): _____

Business Contact Name: _____ Title: _____

Contact Phone: _____ Contact Email: _____

What type of business is it? _____

What services or goods are offered? _____

Is the business owner also the owner of the building for which the façade grant is requested? _____

Does the business remit sales taxes to the Texas State Comptroller? _____

Does the majority share of the business revenue come from local residents or visitors? _____

What is the nature of the work to improve the façade? Please describe: _____

Has a permit for the improvement work been issued by the City of Bandera? _____

What is the total cost of the façade improvement? _____

What is the amount of grant funding requested from the BEDC? _____

I hereby certify that the information provided in this application and attachments is true, correct and complete to the best of my knowledge. Omissions or submission of incorrect information will render this application invalid.

Applicant's Signature

Date

Required Attachments:

1. Please attach a photo of the current building façade.
2. Please attach a drawing or image showing the new design and materials.
3. Please attach a professional cost estimate or quote for the work.

OR

Please include receipts for materials or other evidence of cost.

Building Improvement Grant

To assist in the improvement, relocation or expansion of businesses in the City of Bandera, the Bandera EDC offers, as part of its suite of incentives, a Building Improvement Grant (BIG). This grant is available to new and existing businesses, and covers repairs, improvements to or additions to the interior and/or exterior of an existing building within the Bandera City Limits, as well as permit fees.

Per Local Government Code Chapter 505, Sec. 505.158. PROJECTS RELATED TO BUSINESS DEVELOPMENT IN CERTAIN SMALL MUNICIPALITIES, the Bandera EDC, as a Type B corporation authorized to be created by a municipality with a population of 20,000 or less, can fund projects found by the board of directors to promote new or expanded business development.

To qualify for a Building Improvement Grant, the project must:

- Meet all of the applicable codes and ordinances of the City of Bandera
- Receive a permit for any work as required
- Be located within the City Limits of Bandera
- Be used for commercial business purposes
- Be current on all taxes

The EDC Board of Directors will evaluate applications based on the following criteria:

- Future contribution of the property to the property tax revenue of the City of Bandera
- Future contribution of the business to the sales tax revenue of the City of Bandera
- Number and type of jobs created and/or retained by the business
- The nature of the improvements to the building
- Consistency with the City of Bandera Comprehensive Plan
- The age and condition of the building for which the grant is sought

The Bandera EDC will reimburse project costs on a 50% matching basis up to \$10,000. All applications will be considered on a first-come, first-served basis and according to available funds, and must be submitted a minimum of 7 business days prior to the regular Bandera EDC meeting during which the applicant would like to be considered. Applicants will be required to provide proof of compliance with city regulations as well as proof of project costs. Applications will be considered on a case-by-case basis, and the Bandera EDC makes final determination on all applications.

For questions regarding the application or application process, please contact:

Art Crawford
President, Bandera Economic Development Corporation
(830) 456-4083
banderaedc@gmail.com

**Bandera Economic Development Corporation
Building Improvement Grant Application**

Please submit application materials in hard copy to City Hall, 511 Main Street, Bandera, Texas 78003,
or via email to banderaedc@gmail.com.

Business Name: _____ Year Founded: _____

Business Address: _____

Business Mailing Address (if different): _____

Business Contact Name: _____ Title: _____

Contact Phone: _____ Contact Email: _____

What type of business is it? _____

What services or goods are offered? _____

Is the business owner also the owner of the building for which the grant is requested? _____

Does the business remit sales taxes to the Texas State Comptroller? _____

Does the majority share of the business revenue come from local residents or visitors? _____

What is the nature of the work to improve the building? Please describe: _____

Has a permit for the improvement work been issued by the City of Bandera? _____

What is the total cost of the building improvement? _____

What is the amount of grant funding requested from the BEDC? _____

I hereby certify that the information provided in this application and attachments is true, correct and complete to the best of my knowledge. Omissions or submission of incorrect information will render this application invalid.

Applicant's Signature

Date

Required Attachments:

1. Please attach photos of the current building.
2. Please attach drawings or images showing the new design and materials.
3. Please attach a professional cost estimate or quote for the work.

OR

Please include receipts for materials or other evidence of cost.

Rent Assistance

The Bandera EDC acknowledges the importance of entrepreneurs and business startups to the economic vitality of the community. Startup costs can be a barrier to new business, and with that consideration the EDC offers rent assistance to new businesses in order to reduce their initial costs.

Per Local Government Code Chapter 505, Sec. 505.158. PROJECTS RELATED TO BUSINESS DEVELOPMENT IN CERTAIN SMALL MUNICIPALITIES, the Bandera EDC, as a Type B corporation authorized to be created by a municipality with a population of 20,000 or less, can fund projects found by the board of directors to promote new or expanded business development.

To qualify for rent assistance, a business must meet the following criteria:

- Have been established less than two years prior to application
- Be located in the City Limits of Bandera
- Provide taxable goods or services that contribute to City of Bandera sales tax revenue
- Not have previously received any other grants, loans or incentives from the Bandera EDC

Rent assistance is offered for a maximum 12-month period. The standard rent assistance program reimburses rent at 75% of rent costs for the first 4 months, 50% of rent costs for the second 4 months and 25% of rent costs for the third four months. Reimbursement is for rent payments only. Inclusion of utilities is not a consideration for application approval. Rents must be within a standard range for the area and the building rented. Higher than standard rents may be provided with assistance at a lower rate than the standard percentages.

The EDC Board of Directors will evaluate applications based on the following criteria:

- Future contribution of the business to the sales tax revenue of the City of Bandera
- Number and type of jobs created and/or retained by the business
- The type of business and how it contributes to the community
- The business plan
- Location of the business

All applications will be considered on a first-come, first-served basis and according to available funds, and must be submitted a minimum of 7 business days prior to the regular Bandera EDC meeting during which the applicant would like to be considered. Applicants will be required to provide proof of compliance with applicable city regulations as well as proof of rent costs. The business must also receive a Certificate of Occupancy. Applications will be considered on a case-by-case basis, and the Bandera EDC makes final determination on all applications.

For questions regarding the application or application process, please contact:

Art Crawford
President, Bandera Economic Development Corporation
(830) 456-4083
banderaedc@gmail.com

**Bandera Economic Development Corporation
Rent Assistance Application**

Please submit application materials in hard copy to City Hall, 511 Main Street, Bandera, Texas 78003,
or via email to banderaedc@gmail.com.

Business Name: _____ Year Founded: _____

Business Address: _____

Business Mailing Address (if different): _____

Rent Location Address (if different): _____

Business Contact Name: _____ Title: _____

Contact Phone: _____ Contact Email: _____

What type of business is it? _____

What services or goods are offered? _____

Does the business remit sales taxes to the Texas State Comptroller? _____

Does the majority share of the business revenue come from local residents or visitors? _____

Has a Certificate of Occupancy for the business been issued by the City of Bandera? _____

What is the monthly rent charged to the business? _____

Does the rent charged include utilities or any other costs than the use of the space? _____

If yes, what costs are included? _____

What is the amount of grant funding requested from the BEDC? _____

I hereby certify that the information provided in this application and attachments is true, correct and complete to the best of my knowledge. Omissions or submission of incorrect information will render this application invalid.

Applicant's Signature

Date

Required Attachments:

1. Please attach photos of the rented space.
2. Please attach receipts or other evidence of rent costs.

New Business Sales Tax Refund

The Bandera EDC acknowledges the role that new businesses play in the economic vitality of the community, and the contribution that they can make to increasing tax revenues for the City of Bandera. With this in mind, the EDC offers a New Business Tax Refund for businesses that are starting in or relocating to the City of Bandera.

Per Local Government Code Chapter 505, Sec. 505.158. PROJECTS RELATED TO BUSINESS DEVELOPMENT IN CERTAIN SMALL MUNICIPALITIES, the Bandera EDC, as a Type B corporation authorized to be created by a municipality with a population of 20,000 or less, can fund projects found by the board of directors to promote new or expanded business development.

To qualify for the New Business Tax Refund, a business must:

- Have been established in the City Limits of Bandera within the previous 6 months
- Provide taxable goods or services that contribute to City of Bandera sales tax revenue
- Not have previously received any other grants, loans or incentives from the Bandera EDC
- Have a Certificate of Occupancy for the business from the City of Bandera
- Be up to date on all local taxes and fees

The New Business Tax Refund will refund up to 50% of the city sales taxes paid during the first 6 months of operation. The City of Bandera collects a sales and use tax of 1.5%. The BEDC will refund half of the City portion of sales taxes collected by the applicant. Applicants must provide proof of sales taxes paid to the Texas State Comptroller in the first 6 months of operation.

All applications will be considered on a first-come, first-served basis and according to available funds, and must be submitted a minimum of 7 business days prior to the regular Bandera EDC meeting during which the applicant would like to be considered. Applications will be considered on a case-by-case basis, and the Bandera EDC makes final determination on all applications.

For questions regarding the application or application process, please contact:

Art Crawford
President, Bandera Economic Development Corporation
(830) 456-4083
banderaedc@gmail.com

**Bandera Economic Development Corporation
New Business Sales Tax Refund Application**

Please submit application materials in hard copy to City Hall, 511 Main Street, Bandera, Texas 78003,
or via email to banderaedc@gmail.com.

***Please note that this application will become public information if discussed in open session of a meeting of the BEDC. If you would like to keep information about your business's revenues and sales tax remittances confidential, please inform the BEDC President prior to submission of the application so that arrangements can be made that meet the requirements of the Texas Open Meeting and Texas Public Information Acts.

Business Name: _____ Year Founded: _____

Business Address: _____

Business Mailing Address (if different): _____

Business Contact Name: _____ Title: _____

Contact Phone: _____ Contact Email: _____

What type of business is it? _____

What services or goods are offered? _____

Does the majority share of the business revenue come from local residents or visitors? _____

Has a Certificate of Occupancy for the business been issued by the City of Bandera? _____

What is the amount of sales tax revenue that has been paid to the Texas State Comptroller in the first six months of business operations? _____

What is the amount of grant funding requested from the BEDC? _____

I hereby certify that the information provided in this application and attachments is true, correct and complete to the best of my knowledge. Omissions or submission of incorrect information will render this application invalid.

Applicant's Signature

Date

Required Attachments:

- Please attach receipts, reports or other evidence of sales tax payments.

Property Tax Abatements

The Bandera EDC recognizes that property taxes on improved properties can be a large expense for new businesses, particularly when there is a large investment in property improvements. The BEDC can partner with the City of Bandera, Bandera County and the Bander ISD to offer property tax abatements for new businesses or businesses relocating within the Bandera City Limits that invest in new construction.

Per Local Government Code Chapter 505, Sec. 505.158. PROJECTS RELATED TO BUSINESS DEVELOPMENT IN CERTAIN SMALL MUNICIPALITIES, the Bandera EDC, as a Type B corporation authorized to be created by a municipality with a population of 20,000 or less, can fund projects found by the board of directors to promote new or expanded business development. Property tax abatements for the City of Bandera, Bandera County and any special districts are governed by Chapter 312 of the Texas Tax Code. Tax Abatement Agreements for school districts are governed by Chapter 313 of the Texas Tax Code.

Property tax abatements reduce the amount of taxes owed to the taxing jurisdiction. The property tax abatement that the BEDC can partner to offer freezes assessed values of property at pre-improvement levels for a period of five to ten years, depending on the value of the project and the type of improvements made. State statute limits abatement periods to ten years. At the end of the abatement period the property owner will owe taxes on the full assessed value of the property, including improvements. The property and/or business owner must commit to operating in Bandera for the duration of the tax abatement period plus five years.

Applications for Property Tax Abatements will be evaluated based on the following criteria:

- Type and size of the project
- Number of jobs created and wages paid for those jobs
- Contribution of the project to the community of Bandera
- Future sales and property tax revenues for the taxing jurisdictions
- Conformance with the City of Bandera Comprehensive Plan
- Environmental and infrastructure impacts
- Partnerships with other businesses, non-profits and governmental agencies within Bandera County

All applications will be considered on a first-come, first-served basis and according to available funds, and must be submitted a minimum of 14 business days prior to the regular Bandera EDC meeting during which the applicant would like to be considered. Applications will be considered on a case-by-case basis, and the Bandera EDC makes final determination on all applications, contingent on approval by the affected taxing jurisdictions.

For questions regarding the application or application process, please contact:

Art Crawford
President, Bandera Economic Development Corporation
(830) 456-4083
banderaedc@gmail.com

Bandera Economic Development Corporation Property Tax Abatement Application

Please submit application materials in hard copy to City Hall, 511 Main Street, Bandera, Texas 78003,
or via email to banderaedc@gmail.com.

***Please note that this application will become public information if discussed in open session of a meeting of the BEDC. If you would like to keep information about your business's operations and revenues confidential, please inform the BEDC President prior to submission of the application so that arrangements can be made that meet the requirements of the Texas Open Meeting and Texas Public Information Acts.

Business Name: _____ Year Founded: _____

Business Address: _____

Business Mailing Address (if different): _____

Business Contact Name: _____ Title: _____

Contact Phone: _____ Contact Email: _____

What type of business is it? _____

What services or goods are offered? _____

Does the business remit sales taxes to the Texas State Comptroller? _____

Does the majority share of the business revenue come from local residents or visitors? _____

How many people are employed by your business? _____

How many jobs will you be directly creating with this project? _____

What is the wage range for the jobs created by this project? _____

Has a permit for the project been issued by the City of Bandera? _____

What is the total cost of the project? _____

Required Attachments:

1. Please attach a page or pages detailing the current property information from the Bandera Central Appraisal District, as well as estimates of the future assessed valuation.
2. Please attach drawings or images showing the project design and location.
3. Please attach a professional cost estimate or quote for the work.
4. Please attach information regarding employees, both current and future, and their wage rates and job descriptions.
5. Please provide information regarding any other funding or resources for this project provided by local, state and federal governments and/or for-profit and non-profit institutions.
6. Please provide information on any transportation, utility or environmental impacts.

Infrastructure Rebates

The Bandera EDC recognizes that pursuant to new buildings, facilities and improvements for expanded business enterprises, property owners may be required to invest in infrastructure improvements and upgrades for their properties which include electrical, communication, water, wastewater, storm water, transportation, etc.

Per Local Government Code Chapter 505, Sec. 505.158. PROJECTS RELATED TO BUSINESS DEVELOPMENT IN CERTAIN SMALL MUNICIPALITIES, the Bandera EDC, as a Type B corporation authorized to be created by a municipality with a population of 20,000 or less, can fund projects found by the board of directors to promote new or expanded business development.

To qualify for an Infrastructure Rebate, the project must:

- Meet all of the applicable codes and ordinances of the City of Bandera
- Receive a permit for any work as required
- Be located within the City Limits of Bandera
- Be used for commercial business purposes
- Be current on all taxes

The EDC Board of Directors will evaluate applications based on the following criteria:

- Future contribution of the property to the property tax revenue of the City of Bandera
- Future contribution of the business to the sales tax revenue of the City of Bandera
- Number and type of jobs created and/or retained by the business
- The nature of the improvements to the property
- Consistency with the City of Bandera Comprehensive Plan
- The type of infrastructure for which the rebate is sought
- Overall project costs

The Bandera EDC will reimburse project costs on a 50% matching basis up to \$10,000. All applications will be considered on a first-come, first-served basis and according to available funds, and must be submitted a minimum of 14 business days prior to the regular Bandera EDC meeting during which the applicant would like to be considered. Applicants will be required to provide proof of compliance with city regulations as well as proof of project costs. Applications will be considered on a case-by-case basis, and the Bandera EDC makes final determination on all applications.

For questions regarding the application or application process, please contact:

Art Crawford
President, Bandera Economic Development Corporation
(830) 456-4083
banderaedc@gmail.com

**Bandera Economic Development Corporation
Infrastructure Rebate Application**

Please submit application materials in hard copy to City Hall, 511 Main Street, Bandera, Texas 78003,
or via email to banderaedc@gmail.com.

Business Name: _____ Year Founded: _____

Business Address: _____

Business Mailing Address (if different): _____

Business Contact Name: _____ Title: _____

Contact Phone: _____ Contact Email: _____

What type of business is it? _____

What services or goods are offered? _____

Does the business remit sales taxes to the Texas State Comptroller? _____

Does the majority share of the business revenue come from local residents or visitors? _____

How many people are employed by your business? _____

What type of infrastructure are you requesting a rebate for? _____

What does the infrastructure provide to your business? _____

What is the impact on City of Bandera infrastructure? _____

Has a permit for the project been issued by the City of Bandera? _____

What is the total cost of the project? _____

What is the amount of grant funding requested from the BEDC? _____

I hereby certify that the information provided in this application and attachments is true, correct and complete to the best of my knowledge. Omissions or submission of incorrect information will render this application invalid.

Applicant's Signature

Date

Required Attachments:

1. Please attach drawings or images showing the project design and location.
2. Please attach receipts or documents demonstrating payment for the work.
3. Please provide information regarding any other funding or resources for this project provided by local, state and federal governments and/or for-profit and non-profit institutions.

Revolving Loan Fund

The Bandera EDC recognizes that the acquisition of capital for new businesses and business startups can be challenging, and that banks and other traditional lending institutions have changed their policies toward and definition of risk. When lending institutions are disconnected from the communities they serve loans can be more difficult to acquire, and with that in mind the Bandera EDC has established a Revolving Loan Fund.

Per Local Government Code Chapter 505, Sec. 505.158. PROJECTS RELATED TO BUSINESS DEVELOPMENT IN CERTAIN SMALL MUNICIPALITIES, the Bandera EDC, as a Type B corporation authorized to be created by a municipality with a population of 20,000 or less, can fund projects found by the board of directors to promote new or expanded business development.

The Loan Fund is for qualifying projects and offers loans on the following terms:

- Loans are made at 2% below the prevailing interest rate
- Loans are made for a period not to exceed 36 months
- Loans shall not exceed \$50,000 or one half of the required capital, whichever is less
- Loans shall be repaid beginning in the 6th month of business operations, and interest will not accrue until the end of the 6th month of the loan period
- The EDC Board of Directors, at its discretion, can modify the standard loan terms

The EDC Board of Directors will evaluate applications based on the following criteria:

- Future contribution of the property to the property tax revenue of the City of Bandera
- Future contribution of the business to the sales tax revenue of the City of Bandera
- Number and type of jobs created and/or retained by the business
- Consistency with the City of Bandera Comprehensive Plan
- Total capital required

All applications will be considered on a first-come, first-served basis and according to available funds, and must be submitted a minimum of 30 business days prior to the regular Bandera EDC meeting during which the applicant would like to be considered. Applicants will be required to provide all information requested in the loan application, as well as any additional information requested by the EDC Board of Directors. Information that is specific to business operations and revenue will be confidential and will not be discussed in open session, insofar as the BEDC must abide by the requirements of the Texas Open Meetings and Texas Public Information Acts. Applications will be considered on a case-by-case basis, and the Bandera EDC makes final determination on all applications.

For questions regarding the application or application process, please contact:

Art Crawford
President, Bandera Economic Development Corporation
(830) 456-4083
banderaedc@gmail.com

**Bandera Economic Development Corporation
Revolving Loan Fund Application**

***Note: This application form is for basic informational purposes, and requires attached documents for submission. Additionally, a Loan Agreement will have to be signed by appropriate parties prior to the distribution of funds.

***Please note that this application will become public information if discussed in open session of a meeting of the BEDC. If you would like to keep information about your business's revenues and sales tax remittances confidential, please inform the BEDC President prior to submission of the application so that arrangements can be made that meet the requirements of the Texas Open Meeting and Texas Public Information Acts.

Please submit application materials in hard copy to City Hall, 511 Main Street, Bandera, Texas 78003,
or via email to banderaedc@gmail.com.

Business Name: _____ Year Founded: _____

Business Address: _____

Business Mailing Address (if different): _____

Business Contact Name: _____ Title: _____

Contact Phone: _____ Contact Email: _____

What type of business is it? _____

What services or goods are offered? _____

Does the business remit sales taxes to the Texas State Comptroller? _____

Does the majority share of the business revenue come from local residents or visitors? _____

How many people are employed by your business? _____

Has a permit for the project been issued by the City of Bandera? _____

What is the total cost of the project? _____

What is the amount of the loan requested from the BEDC? _____

Required Attachments:

1. Please attach documents regarding the business plan, budget, growth strategy, employment levels, wage schedules and any other information to aid the BEDC Board of Directors in determining if a loan agreement is feasible for the business. Funding must be for project types allowed for Type B Economic Development Corporations as defined by Chapter 501 and Chapter 505 of the Texas Local Government Code.
2. Please provide information regarding any other funding or financial resources for this project provided by local, state and federal governments and/or for-profit and non-profit institutions.

Performance Agreements

The Bandera EDC recognizes the importance of responsible stewardship of the tax revenue it invests in the Economic Development of Bandera. It also recognizes that some business enterprises that may be a good fit for the community may require more innovative approaches to the provision of incentives. To that end, the EDC offers performance-based incentives to businesses that commit to operating in Bandera for a minimum number of years, contribute to sales and property tax revenue, provide stable employment, conform to the City of Bandera Comprehensive Plan, provide value to the community and operate with sound business principles.

Per Local Government Code Chapter 505, Sec. 505.158. PROJECTS RELATED TO BUSINESS DEVELOPMENT IN CERTAIN SMALL MUNICIPALITIES, the Bandera EDC, as a Type B corporation authorized to be created by a municipality with a population of 20,000 or less, can fund projects found by the board of directors to promote new or expanded business development.

The EDC Board of Directors, at its discretion, may require a performance agreement as part of incentive agreements and packages offered to businesses in Bandera. A performance agreement may need to be in place prior to distribution of incentives or a performance agreement may enhance incentives. These agreements will provide incentives based on the following:

- Operable business plan
- Number of jobs created, initially and over time
- Wages paid for jobs created, initially and over time
- Capital investment to operate the business
- Enhancement of the community
- Property tax revenue generated initially and over time
- Sales tax revenue generated initially and over time
- Life expectancy of the capital investment
- Future infrastructure costs to the City of Bandera to support the capital investment

Performance agreements, where required, will be signed prior to the distribution of any incentives by the BEDC and according to available funds. Information that is specific to business operations and revenue will be confidential and will not be discussed in open session, insofar as the BEDC must abide by the requirements of the Texas Open Meetings and Texas Public Information Acts. Performance agreements will be considered on a case-by-case basis, and the Bandera EDC makes final determination on the requirements for all agreements.

For questions regarding the application or application process, please contact:

Art Crawford
President, Bandera Economic Development Corporation
(830) 456-4083
banderaedc@gmail.com

**Bandera Economic Development Corporation
Performance Agreement Application**

Please submit application materials in hard copy to City Hall, 511 Main Street, Bandera, Texas 78003,
or via email to banderaedc@gmail.com.

Business Name: _____ Year Founded: _____

Business Address: _____

Business Mailing Address (if different): _____

Business Contact Name: _____ Title: _____

Contact Phone: _____ Contact Email: _____

What type of business is it? _____

What services or goods are offered? _____

Does the business remit sales taxes to the Texas State Comptroller? _____

Does the majority share of the business revenue come from local residents or visitors? _____

How many people are employed by your business? _____

Has a permit for the project been issued by the City of Bandera? _____

What is the total cost of the project? _____

What is the amount of funding requested from the BEDC? _____

I hereby certify that the information provided in this application and attachments is true, correct and complete to the best of my knowledge. Omissions or submission of incorrect information will render this application invalid.

Applicant's Signature

Date

Required Attachments:

1. Please attach your proposal for a performance agreement. Performance agreements must be for project types allowed for Type B Economic Development Corporations as defined by Chapter 501 and Chapter 505 of the Texas Local Government Code.
2. Please attach documents regarding the business plan, growth strategy, employment levels, wage schedules and any other information to aid the BEDC Board of Directors in determining if a performance agreement is feasible for the business.
3. Please provide information regarding any other funding or resources for this project provided by local, state and federal governments and/or for-profit and non-profit institutions.

Job Training Assistance

The Bandera EDC recognizes the role job training plays in the development of an able workforce, and therefore offers incentives for job training for businesses that employ residents of Bandera County. Job training incentives are for:

- Job training programs offered through regional, state and federal agencies that facilitate the ability of workforce participants to perform the duties and responsibilities required by their employment
- Job training for ten or more employees that reside in Bandera County and that have stable employment
- Job training that improves the employment prospects of participants
- Job training that improves workforce participation in Bandera County

The EDC Board of Directors will evaluate the distribution of job training incentives based on the following criteria relating to the business requesting the job training incentive:

- Future contribution of the business to the property tax revenue of the City of Bandera
- Future contribution of the business to the sales tax revenue of the City of Bandera
- Number and type of jobs created and/or retained by the business
- Total costs of the training program
- Duration of the training program
- Location of the training program
- Anticipated outcomes of the training program

All applications will be considered on a first-come, first-served basis and according to available funds, and must be submitted a minimum of 30 business days prior to the regular Bandera EDC meeting during which the applicant would like to be considered. Applicants will be required to provide all information requested in the application, as well as any additional information requested by the EDC Board of Directors. Information that is specific to business operations and revenue will be confidential and will not be discussed in open session, insofar as the BEDC must abide by the requirements of the Texas Open Meetings and Texas Public Information Acts. Applications will be considered on a case-by-case basis, and the Bandera EDC makes final determination on all applications.

For questions regarding the application or application process, please contact:

Art Crawford
President, Bandera Economic Development Corporation
(830) 456-4083
banderaedc@gmail.com

**Bandera Economic Development Corporation
Job Training Assistance Application**

Please submit application materials in hard copy to City Hall, 511 Main Street, Bandera, Texas 78003,
or via email to banderaedc@gmail.com.

Business Name: _____ Year Founded: _____

Business Address: _____

Business Mailing Address (if different): _____

Business Contact Name: _____ Title: _____

Contact Phone: _____ Contact Email: _____

What type of business is it? _____

What services or goods are offered? _____

Does the business remit sales taxes to the Texas State Comptroller? _____

Does the majority share of the business revenue come from local residents or visitors? _____

How many people are employed by your business? _____

What is the wage range for people employed by your business? _____

How many people could be employed by your business with job training assistance? _____

Who will be providing the job training? _____

What is the timeframe for the job training? _____

What is the total cost of the job training? _____

What is the amount of funding requested from the BEDC? _____

I hereby certify that the information provided in this application and attachments is true, correct and complete to the best of my knowledge. Omissions or submission of incorrect information will render this application invalid.

Applicant's Signature _____
Date

Required Attachments:

1. Please attach your proposal for a job training program or participation in job training. Job training funding must meet the requirements for Type B Economic Development Corporations as defined by Chapter 501 and Chapter 505 of the Texas Local Government Code.
2. Please attach documents regarding the business plan, employment levels, wage schedules and any other information to aid the BEDC Board of Directors in determining if job training assistance will have tangible results for the community.
3. Please provide information regarding any other funding or resources for the job training provided by local, state and federal governments and/or for-profit and non-profit institutions.

Promotions Funding

Per Local Government Code Chapter 505, the Texas State Statute governing the activities of Type B Economic Development Corporations, of which the Bandera EDC is one, Type B EDCs can expend up to 10% of their annual revenues on events and promotions that serve to facilitate economic development and increased tax revenues for the City of Bandera.

In accordance with this standard the Bandera EDC annually sets aside a specific amount that is available to the community to support events and promotions that meet the following criteria:

- The event or promotion is within the Bandera City Limits, or contributes to expenditures in the City Limits that are subject to sales taxes
- The event or promotion is consistent with promoting a positive image of Bandera to residents and visitors alike
- The event or promotion is open to all members of the public, although a fee for participation may be charged
- The event or promotion has received all appropriate permits and approvals by the governing authority

All applications will be considered on a first-come, first-served basis and according to available funds, and must be submitted a minimum of 7 business days prior to the regular Bandera EDC meeting during which the applicant would like to be considered. Applications will be considered on a case-by-case basis, and the Bandera EDC makes final determination on all applications, contingent on approval by the governing jurisdictions.

For questions regarding the application or application process, please contact:

Art Crawford
President, Bandera Economic Development Corporation
(830) 456-4083
banderaedc@gmail.com

**Bandera Economic Development Corporation
Promotion Funding Application**

Please submit application materials in hard copy to City Hall, 511 Main Street, Bandera, Texas 78003,
or via email to banderaedc@gmail.com.

Event Name: _____ Year Founded: _____

Event Date(s)/Time(s): _____

Event Contact Name: _____ Title: _____

Contact Phone: _____ Contact Email: _____

Event Location: _____

Event Mailing Address (if different): _____

What type of event is it? _____

What type of advertising do you do for the event? _____

How is the event funded? _____

What type of entertainment or activities are offered? _____

What ages can participate in this event? _____

Does the event have vendors that remit sales taxes to the Texas State Comptroller? _____

Does the majority share of the event participation come from local residents or visitors? _____

Has a permit for the event been issued by the City of Bandera? _____

What is the total cost of the event? _____

What is the amount of promotion funding requested from the BEDC? _____

I hereby certify that the information provided in this application and attachments is true, correct and complete to the best of my knowledge. Omissions or submission of incorrect information will render this application invalid.

Applicant's Signature _____
Date

Required Attachments:

1. Please attach a copy of a past or current promotional material for the event.
2. Please attach a document providing details for the business, non-profit corporation or official organization that is to receive the funds for the event. The BEDC cannot issue funds to individuals.
3. Please attach any other materials you believe demonstrate the value of the event to the community.

Student Business Idea Competition

The Bandera EDC acknowledges that the youth in our community can contribute to economic vitality and provide creative solutions to economic development problems. The BEDC therefore sponsors an annual Student Business Idea Competition with monetary prizes for First, Second and Third Places. The BEDC Board of Directors serves as the judging panel and funds that are available under promotional expenditures as defined by Chapter 505 of the Texas Local Government Code are used to fund this competition.

Young people who have not yet completed high school and/or who are 19 years of age or younger and who are residents of the County of Bandera are eligible to submit ideas for this competition. Competitors must fill out the competition application entirely and provide the requested additional information. The BEDC Board of Directors will consider the competition entries and each director will choose their top three entries. At the second EDC regular meeting following the close of the competition the Board of Directors will each present their top three choices and the three choices that have the most votes will be ranked by the Directors for first, second and third place. Winners will be notified as soon as is feasible and awards will be distributed.

Awards are as follows:

- 1st Place - \$500
- 2nd Place - \$300
- 3rd Place - \$200

Student submissions must be original. Students may receive assistance from peers and adults and may conduct research as necessary to the development of their idea, however, the work must be the student's own. Additionally, students may work in groups and distribute any prize money awarded as they see fit. Competition submissions may not include copyrighted work without permission of the author or creator.

For questions regarding the application or application process, please contact:

Art Crawford
President, Bandera Economic Development Corporation
(830) 456-4083
banderaedc@gmail.com

Bandera Economic Development Corporation Student Business Idea Competition

Please submit application materials in hard copy to City Hall, 511 Main Street, Bandera, Texas 78003,
or via email to banderaedc@gmail.com.

Student Name: _____ Age: _____

Student Address: _____

Contact Phone: _____ Contact Email: _____

Student Mailing Address (if different): _____

Name of School: _____ Grade: _____

If the business idea is proposed by a team, please fill out the information for the team contact above,
and attach an additional sheet listing the same information for the additional team members.

What is the name of your business idea? _____

What kind of business is it? _____

How much investment would be required to fund your business idea? _____

Required Attachments:

Please attach additional pages describing your business idea, including any images, graphics, tables, graphs, financial information etc. as necessary to communicate your idea. Where possible, please provide typed pages with a legible font. If the idea is for a specific location, please provide information, including photos where appropriate, of that location. Business ideas often include the concept for the company, a plan for revenue, a plan for costs, information about employees and wages, information about the customer they are trying to reach and the type of buildings or equipment required.

The BEDC Board of Directors recognizes that creative ideas are sometimes best expressed through large scale, digital or textured media. However, so that the Directors can have copies to review and so that the BEDC can keep submissions on file and/or be able to publish them online if they deem it appropriate, please provide contest submissions in an 8.5x11 letter-size format, either in vertical or horizontal orientation. The number of pages is not limited, but please keep in mind that submissions that concisely present the business idea and are clearly stated will help to give a more professional presentation.

All ideas submitted will remain the property of the author or authors, however, the BEDC will keep a copy of all submissions and reserves the right to publish ideas as they see fit to promote the idea, the contest or both.