

## Building Improvement Grant

To assist in the improvement, relocation or expansion of businesses in the City of Bandera, the Bandera EDC offers, as part of its suite of incentives, a Building Improvement Grant (BIG). This grant is available to new and existing businesses, and covers repairs, improvements to or additions to the interior and/or exterior of an existing building within the Bandera City Limits, as well as permit fees.

Per Local Government Code Chapter 505, Sec. 505.158. PROJECTS RELATED TO BUSINESS DEVELOPMENT IN CERTAIN SMALL MUNICIPALITIES, the Bandera EDC, as a Type B corporation authorized to be created by a municipality with a population of 20,000 or less, can fund projects found by the board of directors to promote new or expanded business development.

To qualify for a Building Improvement Grant, the project must:

- Meet all of the applicable codes and ordinances of the City of Bandera
- Receive a permit for any work as required
- Be located within the City Limits of Bandera
- Be used for commercial business purposes
- Be current on all taxes

The EDC Board of Directors will evaluate applications based on the following criteria:

- Future contribution of the property to the property tax revenue of the City of Bandera
- Future contribution of the business to the sales tax revenue of the City of Bandera
- Number and type of jobs created and/or retained by the business
- The nature of the improvements to the building
- Consistency with the City of Bandera Comprehensive Plan
- The age and condition of the building for which the grant is sought

The Bandera EDC will reimburse project costs on a 50% matching basis up to \$10,000. All applications will be considered on a first-come, first-served basis and according to available funds, and must be submitted a minimum of 7 business days prior to the regular Bandera EDC meeting during which the applicant would like to be considered. Applicants will be required to provide proof of compliance with city regulations as well as proof of project costs. Applications will be considered on a case-by-case basis, and the Bandera EDC makes final determination on all applications.

For questions regarding the application or application process, please contact:

EDC Administrative Assistant  
banderaedc@gmail.com

**Bandera Economic Development Corporation  
Building Improvement Grant Application**

Please submit application materials in hard copy to City Hall, 511 Main Street, Bandera, Texas 78003,  
or via email to banderaedc@gmail.com.

Business Name: \_\_\_\_\_ Year Founded: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Mailing Address (if different): \_\_\_\_\_

Business Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_

What type of business is it? \_\_\_\_\_

What services or goods are offered? \_\_\_\_\_

Is the business owner also the owner of the building for which the grant is requested? \_\_\_\_\_

Does the business remit sales taxes to the Texas State Comptroller? \_\_\_\_\_

Does the majority share of the business revenue come from local residents or visitors? \_\_\_\_\_

What is the nature of the work to improve the building? Please describe: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Has a permit for the improvement work been issued by the City of Bandera? \_\_\_\_\_

What is the total cost of the building improvement? \_\_\_\_\_

What is the amount of grant funding requested from the BEDC? \_\_\_\_\_

I hereby certify that the information provided in this application and attachments is true, correct and complete to the best of my knowledge. Omissions or submission of incorrect information will render this application invalid.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

If applicable, please attach the following:

1. Photos of the current building.
2. Drawings or images showing the new design and materials.
3. A professional cost estimate or quote for the work.

OR

Receipts for materials or other evidence of cost.